

 **Minutes of the Annual General Meeting held on Friday September 8th 2017 at 3pm at DOC Maahanui Area Office, Sockburn.**

**Welcome:** Nick welcomed those present, Edith Smith, Peter Smith, Andy Bray, Colleen Phillips, Frances Schmechel, Peter Howden, Bev Alexander, Valerie Campbell, Lesley Shand, Sarah Ensor, Sue Mardon, Richard Maloney and Sonny Whitelaw.

**Apologies:** Jen Miller, Jack van Hal, Val Clemens, Eleanor Bissell, Jane Demeter, Jane Myhill, Mark Sanders, Peter Caldwell, Geoff Swailes, Annette Hamblett, Jan Walker and Bob Gumbrell.

**Minutes of the September 2nd 2016** meeting had been circulated and were confirmed as a correct record.

**Matters Arising:** Nil.

**Election of Officers:**

Chairperson: Nick Ledgard. Edith expressed thanks on behalf of all the members to Nick for accepting the position again and for the tireless way he attended to the affairs of BRaid.

Secretary (minutes only): Edith appointed in the interim, Nick to approach DOC about a junior staff member undertaking this role in future.

Treasurer: Sue Mardon.

**Election of Management Committee:**

In accordance with a resolution adopted at a General Meeting held on the 1st November 2013, it was agreed the Management Committee consist of the Chairman, Secretary and Treasurer, BRaid member (Bev Alexander) and representatives from ECan, (Frances) and DOC, (Richard) or their substitute.

**Auditor:** Canterbury Community Accounting.

**Appointment of 3 Cheque Signing Authorities:** Nick Ledgard, Sue Mardon and Sarah Ensor.

**Annual Reports:**

**Chairman:** Nick presented his report outlining BRaid’s activities over the past year. Much progress had been made particularly with making the public aware of the endangered birdlife in the Canterbury area through the publicity projects of the Manager.

The report was adopted.

**Manager:** Sonny gave a verbal report on the Braided River Partnership project with DOC and DIA Charities and other projects and education programmes she had supervised during the year.

**Annual Financial Statements:**

Peter presented the annual accounts which showed a loss of $3,342. This was due to BRaids contribution to the Braided River Partnership. BRaids funds available to meet the ongoing share of the Partnership were sufficient to cover the remaining period of the agreement.

The financial statements were adopted.

**Rule Changes:**  The reasons for the changes had been circulated with the agenda.

It was resolved the following Rule changes be made:

Rule 5.3 **‘The word ‘seven’ be changed to ‘five’.**

Rule 5.7 **After ‘(1) elect officers’ add ‘and the Management Committee’** for the coming year. **‘In (4) delete the word ‘honorary’.**

Rule 6.6 **‘Delete the word ‘honorary’.**

Rule 8.3 **‘After the word ‘meeting’ in the first sentence add ‘except where payment is required before the next meeting and the payment is within approved budgets or has other prior approval and the invoice is signed by the Chairperson.’** Carried

**Subscriptions:**

It was resolvedsubscriptions remain $20 for General membership. Carried.

**Meeting concluded at 15.45pm**

**Signed: Date:**