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**Agenda for Annual General Meeting**

**Friday, 6 October, 2023.**

**Time: 1.00pm**

**Location:** DOC office,31 Nga Mahi Road, Sockburn, Christchurch.

**Annual General Meeting**

* Welcome
* Apologies
* Minutes of 2022 AGM (September 16)
* Matters arising
* Chair’s report
* Manager’s report
* Treasurer’s report & presentation of financial statement
* Election of officers
* Election of Management Committee
* Appoint an annual accounts reviewer
* Cheque signatories
* General Business