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## BRaid coordination as per ECan contract dated 12 October 2018

Report #2: 29 May 2019.

Description of Products	Delivery date	Outputs completed
Manage website including content design and writing plus online calendar	May 2019	<ul> <li>May 06 website was composed of: 142 pages, 208 blog posts, and 230 calendar entries for 2019</li> <li>4 new posts added (newsletters + Bridge project issues) since last report</li> <li>Snapshot of statistics of website use (attached) shows usage Dec 2018-May 29, 2019</li> <li>Internal security package installed and tested following hack</li> <li>All software and apps have just been updated and tested (finalised 28 May)</li> </ul>
Manage social media content (primarily Facebook but also videos as needs be)	May 2019	Facebook posts Feb-May06 : total 63.
Maintain communications between all interested parties and organisations	January-May 2019	<ul> <li>Respond to emails and calls in a timely manner – up to date.</li> <li>Attended BRIDGE project meeting in Waiau</li> <li>Reported updates to ARRG meetings in February</li> <li>Liaise with DOC re best practice requirements for trapping on public lands; currently working with DOC to run an advanced workshop in Hanmer Springs to get all North Canterbury trappers updated (not just braided rivers)</li> </ul>

		Trustower has produced a minimalist trapping record plus photos (attached) but I've invited them to the above meeting to see if we can get something more comprehensive in place. This is a long term relationship that we can foster, even if the current results are just a token.
Organise and manage Braided River seminar	May 2019	<ul> <li>Lincoln University venue booked and confirmed</li> <li>Speakers booked and confirmed: <a href="https://braid.org.nz/2019-seminar-speakers">https://braid.org.nz/seminar-speakers</a></li> <li>Marketing completed</li> <li>Event webpage: <a href="https://braid.org.nz/seminar-2019/">https://braid.org.nz/seminar-2019/</a></li> <li>Event removed from front page of the website is it is booked out (148 people + 9 currently waitlisted)</li> <li>Application to the Rakaia Catchment Environmental Enhancement Fund was successful, allowing us a good catering budget for morning, afternoon teas, and lunches for everyone.</li> <li>Catering requirements booked and confirmed with Lincoln University</li> <li>Following the event, a webpage will be set up with links to all presentations</li> </ul>
Produce 6 x e- Newsletters	February-May, 2019	Two newsletters delivered to 190 verified emails that signed up online to receive the newsletter. Link to newsletter advertised on Facebook  • 18 March: <a href="https://braid.org.nz/newsletter-44-18-march/">https://braid.org.nz/newsletter-44-18-march/</a> • 05 May: <a href="https://braid.org.nz/newsletter-45-05-may/">https://braid.org.nz/newsletter-45-05-may/</a>
Design and create graphics for print and web-based outlets	February-May 2019	<ul> <li>No new requirements for material during this 4 month period</li> <li>Coleridge signs and Balmoral signs now in place</li> <li>Permanent links to sign and graphics material available to ECan via BRAid Google drive</li> </ul>
ECan funding approved	October, 2018	



