



**Minutes of the 20<sup>th</sup> BRaid Annual General Meeting held on Friday November 7, 2025, 2.00pm at DOC office, 31 Nga Mahi Road, Sockburn, Christchurch**

The Chairman, Nick Ledgard, welcomed those present: Sonny Whitelaw, Sue Mardon, Grant Davey, Emily Wium (ARRG), Bec Simpson (Boffa Miskell) and Sara Gerard (ECan councillor).

**Apologies:** Edith Smith, Ellery Mayence, Val Clemens, Peter Howden, Donna Field.

**Minutes of the last AGM (September 27th 2024)** were confirmed as a true and correct record. All Action Items are dealt with at this meeting (see below).

**Chairman's report:** Nick presented his report outlining BRaid activity in the past year. Report available on the website..

**Manager's Report:** Sonny presented her manager's report (available on BRaid website).

**Action Items:**

- *Sonny to confirm 2025-26 funding with Waitaha Action to Impact fund.*
- *Agreed that Sonny spend more time on ensuring website security.*

**Treasurers Report and Presentation of Financial Statement:** Sue presented the annual accounts, including statement of Receipts and Payments as at June 30<sup>th</sup> 2025, plus a Statement of Resources and Commitments. This financial report has been reviewed by Community Capacity Accounting (CCA), and can be viewed on the BRaid website. Sue moved that the statement plus retrospective payments be accepted. Nick seconded. Carried

**Election of Officers:** Last year's officers were re-elected. Chairman: Nick Ledgard. Secretary: Edith Smith (minute secretary position remains with Nick). Treasurer: Sue Mardon.

**Committee:** Re-elected as for last year - Nick, Sonny, Edith and Sue are officially registered with Charities. Added to the working Committee are Ailsa Howard, Ellery Mayence or DOC rep, Frances Schmechel or ECan rep, plus 2 new additions, Grant Davey and Bec Simpson (nominated and accepted at meeting).

*Action: Sue to get Bec and Grant to sign an Officer Form, and to check Ailsa H's membership status with BRaid*

**Reviewer:** Agreed that Community Capacity Accounting be retained.

**Signatories:** Sue, Nick and Edith reappointed.

**General Business:**

**Award.** A framed Gold Award was presented to Grant Davey for all his considerable work as ARRG's operations manager. The meeting congratulated Grant on this award, which is the first Gold level one to be given out by BRaid.

**Karikaas sponsorship.** Karikaas sponsorship through their BRaid series of cheeses is now in its 8<sup>th</sup> year, and has augmented ARRG funds by \$4,925. It was agreed that Karikaas and their cheeses be advertised on the Braid and ARRG websites.  
*Actions: Sonny to put adverts on websites, and Nick to send message of thanks to Diana Hawkins of Karikaas.*

**Timing of AGM.** November is a 'busy' month. In 2026 it will be changed to September – Thursday, Sept 24.

AGM concluded at 2.45 pm

**Actions:**

- *Sonny to confirm 2025-26 funding with Waitaha Action to Impact fund.*
- *Sonny to spend more time on ensuring website security.*
- *Sue to get Bec and Grant to sign an Officer Form, and to check Ailsa H's membership status with BRaid*
- *Sonny to put Karikaas adverts on websites, and Nick to send message of thanks to Manager, Diana Hawkins.*

**Signed:**

**Date:**